



**EMMANUEL COLLEGE**  
*Emmanuel Schools Foundation*

8 December 2020

Dear Parent

You may have seen that the government has today given details on expectations for schools at the end of this term. The government has clarified that schools will remain responsible for contact tracing, as we have been, up to and including six days after the end of term. They have also suggested to schools that it would be appropriate to bring forward the end of term by one day.

**As such I can confirm that we will close for Christmas at 4:00pm on Thursday 17 December.** I recognise that we are announcing this change at very short notice but note that this is a consequence of the delay in the government guidance being published. **We will return to school as normal on Monday 4 January 2021.**

We will confirm next week the contact tracing procedures for Emmanuel College.

Yours sincerely

Matthew Waterfield  
**Principal**