



EMMANUEL COLLEGE  
*Emmanuel Schools Foundation*

3 December 2021

Dear Parents, Carers and Students

I write to confirm the details for next week's Year 12 Study Week. Mr Waterfield and I have recorded a short video message about next week which you can view [here](#). Please watch this with your son/daughter either today or tomorrow.

Whilst it is deeply frustrating that we have had to take this step next week, I do believe that it presents students with a really valuable opportunity. A persistent challenge to students throughout Sixth Form is how they balance completing new work alongside the need to consistently revise previous content. Many Year 12 students find the autumn term difficult as they get used to balancing their time between these two competing priorities. Next week offers students the opportunity to spend five days mastering 12 weeks of content before their second Assessment which will take place in the week commencing 13 December.

I would urge students to seize this opportunity with responsibility and use it wisely to revise and consolidate all their learning so far in their subjects.

The key to next week being successful will be structure and routine which students can organise this weekend. I have asked subject teachers to provide 10 hours of work per A-Level equivalent, which will mean that students will have at least 30 hours of revision work to complete over the week. This equates to approximately 6 hours per day and I recommend that students adopt a simple timetable each day of 8:50am-11am, 12pm-2pm, and 3pm-5pm. The evenings and weekends can then be used to complete any homework outstanding from this week.

Please click [here](#) to access a table with all the tasks that subject teachers have set students to complete next week. Over this weekend, students should plan out their week and detail when they will complete tasks for each of their subjects. Please ask your son/daughter to share this with you so that you can discuss this each evening. In addition to the revision tasks, students should also schedule in any homework from this week which is currently outstanding.

To assist with students getting into a routine, we are asking that all Year 12 students message their tutor on ITSLearning between 8:20am-8:50am each morning next week to confirm that they are up and ready to work.

I would strongly urge students to watch *Good Morning Emmanuel* each morning between 8:35am-8:50am so that they can hear important messages about the final week and also to get into the right working mindset for the day.

If students have any issues or questions about accessing their subject work, they should message their teachers on ITSLearning. If they continue to have issues, they are welcome to message any member of the Sixth Form Team.

If you or your son/daughter have further issues or questions or require further support, you are welcome to email me at [sixthform@emmanuelctc.org.uk](mailto:sixthform@emmanuelctc.org.uk). Any students that require more serious or urgent welfare support should phone the College directly on 0191 460 2099.

I look forward to welcoming Year 12 students back into College on Monday 13 December.

Yours sincerely

Mr J Lloyd  
**Head of Sixth Form**