



**EMMANUEL COLLEGE**  
*Emmanuel Schools Foundation*

9 June 2022

Dear [RecipientTitle] [RecipientSurname]

We are now over half way through the GCSE exams and hopefully they are going well for [StudentForename]. I would certainly commend the students who are in College. Their application in masterclasses and boosters has been great and will have certainly helped get those extra few marks, which could be crucial.

As per my previous letter, from Friday 6 May, we are asking students to only attend school for masterclasses, boosters and their exams only. We want to give the flexibility for students to work from home that little bit more.

The plan for the final 10 days for reference is [here](#). I would strongly encourage students to continue to attend all masterclasses – it does make a difference.

If students have an exam or a masterclass in the morning, they should continue to arrive at school by 8:25am at the latest.

Morning masterclasses will finish at 12:20pm. Exams finish at various times. Once students have finished their masterclasses or exams in the morning, they are free to leave at that time, so please do speak to [StudentForename] about how they are getting home. Students can be accommodated in school after this time, to do individual revision, but must remain in school until 3:40pm if they do so. We are only able to provide lunch for Year 11 students if they are staying for an exam in the afternoon. We cannot promise there will be lunch for any students working independently.

Due to the differing departure times, we will be asking students to continue signing in at the Granary entrance but will now need to sign out at reception.

### **Return of School Equipment**

All year 11 students are in possession of a laptop and textbooks. Students should return textbooks now to the table in the granary area. We are asking students to return their laptop (and charger) on the morning of the last exam (Thursday 23 June). They can return it earlier, if they wish. These will be checked in by the Year 11 team.

### **Celebration Day**

Friday 17 June will be a day to recognise and celebrate the last five years at Emmanuel. A special day of celebration is planned, and students should arrive between 8:00am and 8:25am. Students will be able to take photos at specified times during the day with a camera (not a phone). In and amongst the celebrations, will be the Chemistry masterclass.

Thank you for your support during this time. Please do get in touch with either Mr Ingham, Mrs Buckley or myself if you have any questions.

Yours sincerely

Mr D Ridley  
**Assistant Vice Principal (Academic)**