



EMMANUEL COLLEGE
Emmanuel Schools Foundation

30 September 2022

Dear [RecipientTitle] [RecipientSurname]

I am writing to update you on UCAS application process for Year 13 students.

Year 13 students should be working on the third draft of their personal statements, and should have arranged a meeting with their academic tutors for either this week or next week. Please can you discuss with [StudentForename] at home about the progress they have made thus far with their personal statements, as well as how their academic tutorial has gone.

Students have an opportunity to increase their UCAS predicted grades during the Assessment 6 cycle, which is 17-21 October.

The internal deadline for UCAS is **Friday 9 December**. By this point, we would like all students who want to apply to University to either have applied or be in a position to do so. The cost to send off the UCAS application is £26.50 and this payment is made directly through the UCAS website.

Even if [StudentForename] does not want to apply to University, we still require that they have a personal statement and their UCAS application is up-to-date should they wish to send it off at a later date.

If [StudentForename] is yet to attend any University open days, I would like to encourage them to register to attend some in-person or virtual University open days as soon as possible. This is a fantastic way for [him/her] to get an insight into what different Universities have to offer, as well as help them to think-ahead to their next steps beyond Emmanuel. I would recommend the following website for [him/her] to explore which open days they are interested in registering for:

<https://www.opendays.com/>

We would also like to share with you an online event at **6:00-7:30pm on Tuesday 4 October** which is run by Oxford North East and is open to parents and carers. The aim of the event is to discuss the costs and benefits of Higher Education in relation to **all** universities, with selected elements also of relevance to those who are applying to Oxford/Cambridge. Questions about any aspect of the student experience, costs, or admissions and applications are welcome. If you would like to join, please fill in this registration form: [Oxford for North East Parent Carer session registration](#). They will use the details to send you the Teams link 24 hours before the session.

If you have any questions about the above, please let me know.

Yours sincerely

Mrs Brookbanks
Head of Year 13