



EMMANUEL COLLEGE
Emmanuel Schools Foundation

7 October 2022

Dear [RecipientTitle] [RecipientSurname]

**Year 8 - Canoeing in the Lake District
Outdoor Education Visit
Saturday 12th November 2022**

I am writing to inform you of an exciting opportunity for our students in Years 8, which will take place on **Saturday 12 November 2022**.

As part of our Outdoor Education Programme, we believe that it will prove very worthwhile for students to take part in a canoeing expedition in the Lake District. We will be leaving College at 8:00am and will return by 6:30pm at the latest on the day. Students will need to bring a packed lunch and will need to wear suitable clothing. All specialist equipment will be provided. The expedition will be led by the experienced and fully qualified staff of "Canoes, Mountains and Caves". Students will also be accompanied by two members of Emmanuel College staff.

Please discuss this opportunity with [StudentForename], and if they wish to be considered for a place on the visit, [click here](#) to complete the consent form by **Wednesday 12 October**. [StudentForename] must then attend a follow up meeting to confirm their interest, which will take place in the College lecture theatre at 10:30am on Thursday 13 November.

We expect the event to be very popular; however, we are only limited to 12 places. Should [StudentForename] be successful in their application for a place they will be informed by Friday 14 October. Full payment of £30.00 is required for this visit and should be made in the usual way via ParentPay **no later than Friday 21 October**. Further details and all consent forms will also be sent to parents on 14 October, for completion and return by 21 October.

If you require any further information, please do not hesitate to contact me via reception@emmauelctc.org.uk.

Yours sincerely

Mr S Leonard
Head of Outdoor Education