



**EMMANUEL COLLEGE**  
*Emmanuel Schools Foundation*

Dear [RecipientTitle] [RecipientSurname]

Year 11 students have been working incredibly hard in lessons, attending interventions after school and in the holidays and we hope that their hard work will be rewarded with exam results they deserve in the summer. In advance of receiving those results and being able to celebrate together, this year Emmanuel College will be organising the Prom.

### **Event details**

This event will be held at Beamish Hall, on Wednesday 21 June 2023:

- **Arrival 6:00pm**
- **Reception drinks 6:30pm - mocktails**
- **Dining 7:00pm -- hot buffet**
- **Dancing**
- **Carriages 11:00pm**

### **Payment**

If your child would like to attend the Prom please complete the online form [here](#) a non-refundable deposit of **£20.00 is payable by 24 March 2023** and is now available on [ParentPay](#). The final amount will then be calculated based on the number of students who have signed up to attend and who have paid the deposit. We anticipate the final price will not exceed £35.00, but this is dependent on numbers wanting to attend. Once the final amount has been confirmed a further letter will be sent to parents and carers.

### **Other details**

- The Prom is a celebration of the students' time at Emmanuel College and to ensure this event runs smoothly, and is enjoyed by all, we expect the highest of standard of conduct throughout the event from all students.
- Parents are welcome to attend the arrival to Prom and congregate outside the venue as students arrive to take photos, however, parents will not be able to come into the venue or attend the event.
- Students are not permitted to bring guests to the event and only students on roll at Emmanuel College will be able to buy tickets.

We sincerely hope that all students will be able to attend this celebration event. If you require any further assistance or have any additional questions, please email Mr Ingham or Mrs Buckley on [year11pastoralteam@emmanuelctc.org.uk](mailto:year11pastoralteam@emmanuelctc.org.uk).

Yours sincerely

Mrs G Buckley  
**Head of Year 11**

