



EMMANUEL COLLEGE
Emmanuel Schools Foundation

Dear Parents and Carers

I am writing to you inform you of the details of our support for Year 11 students as they begin their exams later this term. The exams start for most students on **15 May** and will run for five weeks (with half term break from Monday 29 May to Friday 2 June). The final exam for the full year group takes place on **16 June** (Physics), although there are still Geography, Design and Technology, Food Preparation and Nutrition and languages exams for Portuguese, Panjabi and Polish exams after this date.

It is important that students, parents and carers check the exam timetable [here](#) carefully to plan revision effectively. It is incredibly pleasing to see the positive attitude of the students in lessons and around school; they have a clear sense of purpose and are certainly making the most of every minute with their teachers in the classroom. Attendance to the additional revision and intervention sessions at lunchtimes and after school is also excellent and a testament to how hard students are working in these final weeks.

This is only the second year that exams have taken place after the impact of Covid, and our intention is to do all that we can to support our students, who have missed out on the best part of six months of in-school education, to achieve their full potential.

In School Provision

It is important that we continue to maximise the time that each student has with their class teacher. To enable this, we have planned an exceptional provision of teacher contact during the exam period to ensure that subject specialist teachers have as much contact as possible with their students and that the timing of this contact reflects the proximity of each exam.

As far as possible, students will continue to follow their normal timetable, with additional pre-exam boosters and masterclasses, during the exam period. Exams will start for all except a small number of students on Monday 15 May. Additional booster sessions and masterclasses will then be timetabled, alongside other normal timetabled lessons up until Tuesday 20 June.

From Tuesday 13 June, up until the end of the exams, students will be allowed to study at home when they are not in an exam, or attending a compulsory masterclass or a lesson in which they still have an upcoming exam.

During the exam period, students will be able to work in school from 7:45am onwards in the Granary with subject staff on hand to guide and support students. All students should arrive in school **by 8:25am at the latest to attend compulsory pre-exam booster sessions**. Year 11 students will need to enter through the Granary doors and sign in on the paper registers before attending exam booster sessions or registration. Breakfast will also be available to Year 11 students in the Granary from 7:45am.

We feel this approach will ensure that the students are given the access to the teachers that they need to ensure they are as prepared as they can be for the exams.

Exams

All morning exams will start at 8:50am and afternoon exams will start at 1:10pm. Please see the exam timetable [here](#). As a reminder, the individual exam timetable for your child can also be viewed on our parent portal, [My Child at School \(MCAS\)](#).

Registration

Students must arrive by 8:25am as normal and will register at the Granary entrance. Students will remain in school until the end of the normal school day, unless otherwise stated on the exam timetable.

Catering

Lunches will be catered for as normal up until half term and will continue to be catered for if students have an exam in the afternoon after half term. However, after half term, lunches will not be available for those students who are not in afternoon exams, therefore they should bring a packed lunch.

Attendance

The attendance of all students will continue to be monitored during the exam period. Students are expected to attend all their exams and lessons and should not organise any appointments during the exam season. It is each student's responsibility to attend every exam punctually. If a student is late for an exam, it cannot be guaranteed that they can sit it. Any non-attendance will likely result in receiving '0' marks for that exam. Please support your child in attending every exam and masterclass punctually. In addition to the continued monitoring of attendance and punctuality during the exam period, all students will be expected to attend exams in line with our uniform expectations as detailed in the Study File.

There are **nine** school days until the exams start, and we would ask that students use both bank holidays and their weekends between now and the start of exams to complete effective purposeful revision. Your child has been issued today with a pack to support them with their revision over the next few weeks; please take the time to look at the contents of this pack with them and I do hope you find it useful. Please also find [here](#) a guide to effective revision strategies.

There is a great deal of information contained in this letter. We want to support all our students at this crucial part of their education and ensure they make the most of their time. Undoubtedly, the students will feel the pressure and the nerves over the coming weeks and your support, alongside what we are offering in school, will be crucial to guide them through it. Please do contact Mrs Buckley, Mr Lloyd or myself if you have any questions or there is something we can assist with.

Yours sincerely

Mrs R Hall
Vice Principal (Quality of Education)