



EMMANUEL COLLEGE
Emmanuel Schools Foundation

4 October 2023

Dear [RecipientTitle] [RecipientSurname]

As of 6 November 2023, we will not be able to administer any medication to your child without prior written consent; this includes 'over the counter' medication such as paracetamol. Your child must have a written consent form and their own medication in school and will not be given any other medication by us in school via any other method. Verbal consent will not be accepted, and we cannot provide the medication from here.

If your child is unwell in school, we will take measures to ensure they are as comfortable as possible to allow them to remain in lessons. If, however, we feel that they do need to go home, we will contact you and they must be collected from College via Reception.

Consent forms for medication are available from Welfare or [Click here](#).

We apologise for any inconvenience and appreciate your ongoing support.

Yours sincerely

Mrs A Gill
Head of Student Welfare