



EMMANUEL COLLEGE
Emmanuel Schools Foundation

26 October 2023

Dear [RecipientTitle] [RecipientSurname]

Year 11 Trial GCSE Examinations

Following the recent Year 11 information evening, I am writing to remind you that the trial GCSE examinations will take place from **Monday 6 November** to **Friday 17 November** inclusive. Full attendance during this time and for the exams is expected and we ask you not to book any medical or other routine appointments during this period for [StudentForename].

These examinations are likely to be the most important ones [StudentForename] will have taken to date, and the results will serve as a major encouragement for students who take the time now to prepare well for them. Preparation for these exams provides an opportunity for [StudentForename] to begin creating a set of revision notes which can be used for these examinations and in the lead-up to their final GCSEs. A copy of the examination timetable that was included in the booklet you received at the information evening is also available [here](#).

In preparation for the examinations, I have recommended that all students should use their time in school well, which includes maximising their time for independent studies both before and after school. During the examination weeks, Year 11 students are encouraged to revise from 8:00am in 'The Loaves and Fishes' each morning.

Please be aware that during the trial examinations and for all future exams, any student wishing to leave the examination room to use the toilet will be scanned by a handheld metal detector. A trained member of staff will non-intrusively scan students before they enter the facilities. We decided to take this precaution as Nationwide, there has been an increase in students being found in possession of prohibited items, this can result in a penalty or disqualification as per the [JCQ regulations](#).

On the basis of these examinations, and on the work done during the course of this academic year, results will be issued on **Friday 8 December**. We would like to invite parents into College for a trial results morning on **Friday 8 December** so that they can be with their child when they receive their results; further detail will be communicated about this in due course. Parents and carers will be invited to the Year 11 Academic Consultation Evening at College on the 16 January 2023, from **4:30pm until 7:30pm**, when these results can be discussed further. I believe it to be vital for all parents to see as many subject teachers as possible that evening. Should you for any reason be unable to attend, please let me know in writing as soon as possible.

Year 11 have started the year very well and have impressed staff across the College with their focus and work ethic. The atmosphere at school is calm and studious and I do hope this continues.

Yours sincerely

Mrs R Hall
Vice Principal (Quality of Education)