



EMMANUEL COLLEGE
Emmanuel Schools Foundation

25 January 2024

Dear Parents and Carers

In an attempt to reduce the incidence of misplaced personal belongings in College, in particular PE bags, from Friday 26 January we will be introducing a new process.

Every Friday afternoon, before the start of Friday Review, tutors will request that students collect any PE bags and any other personal belongings left in their tutor room and take them home over the weekend. Any remaining bags will be removed and stored centrally. Students who have lost a bag should contact Reception so we can help to locate it.

We would like to take this opportunity to remind parents of the importance of labeling bags, clothing and shoes, as this greatly helps in reuniting students quickly with their property.

Second-Hand Uniform

Due to the volume of second-hand uniform we currently hold, we are unable to accept additional items at this time. However, there is a facility for parents to sell or donate unwanted items via the website "Grown Out Of It":

[Emmanuel College Second Hand School Uniform \(grownoutofit.co.uk\)](http://grownoutofit.co.uk)

Thank you for your support.

Yours sincerely

Mrs J A Sponton
Receptionist and Administrative Assistant