



EMMANUEL COLLEGE
Emmanuel Schools Foundation

16 April 2024

Dear [RecipientTitle] [RecipientSurname]

This half-term Year 9 students will begin the GCSE options process. This is an exciting time for our students as they consider the subjects they wish to study over the next two years. To assist students in their decision-making, there will be a dedicated page on the College website where you will be able to find information on the GCSE options.

Year 9 Academic Consultation evening reminder: Tuesday 23 April

We look forward to welcoming parents and carers into College so that you may discuss your child's progress with their subject teachers. [studentfirstname] should have by now filled their appointment card with their subject teachers. We request that you arrive promptly at **4:30pm**, to allow the event to run as smoothly as possible and sign in using the sheets provided at reception before making your way to your first appointment. **Please confirm via [this link](#) that you will be attending.**

Online GCSE Options Evening: Tuesday 30 April at 6:00pm - 7:30pm

The options booklet for 2024-25 and the accompanying videos will be launched on Tuesday 30 April, to coincide with our virtual GCSE Options Evening. Please keep this date free in your diary. A link for this will be sent on Monday 29 April.

Student meetings: Monday 22 April to Friday 10 May

To support students with making the best choices, each student in Year 9 will have a meeting with a member of senior staff to discuss the options process and the options themselves.

Options preferences deadline: Friday 17 May

We invite students to indicate their preferences of the subjects they wish to study in Years 10 and 11 by this deadline and we will provide a form in due course for you to complete with your child.

Options published: Friday 12 July

We intend to publish the final option choices to students and parents by this date.

Yours sincerely

Mrs R Hall
Vice Principal