



EMMANUEL COLLEGE
Emmanuel Schools Foundation

18 December 2025

Dear [RecipientTitle] [RecipientSurname]

As the end of term approaches and we look forward to a well-earned rest during the Christmas holidays, I would like to share an overview of some of the activities taking place in school tomorrow, and some information about January 2026.

We are looking forward to a whole College celebration on Friday morning. After lunch, Merry Christmas Emmanuel will return. Lessons will take place as normal in the morning, with the festivities starting in period 4; students are invited to wear a Christmas jumper over their uniform for the afternoon during Merry Christmas Emmanuel. If they choose to do so, there is an optional £1 donation to one of this year's College charities, The Salvation Army, which will be collected during the course of the afternoon. Students will need to carry their Christmas jumper in their bag when they arrive at College. They will not be permitted to wear it during morning lessons or during the College celebration.

Please note that College will close to all students at 2:30pm on Friday 19 December; there will be no co-curricular sessions or detentions running after this time.

I would like to again thank all those staff and students involved in the Carol Service on Monday. It was a moving occasion, a showcase of our students' musical and public speaking talents and their hard work, as well as a service in which we could reflect on the story behind the festive celebrations. It was fantastic to come together as a community in this way. Well done to Year 7, in particular, for their choir performances!

As the term draws to a close, we are saying farewell to two of our teachers: Mr Wood and Mr Graham, both from the RE department. I would like to offer my sincere thanks to these staff for all that they have done in the service of our students over many years and to wish them the very best for the future. Mr Wood trained with the school in 2012-13 before returning in 2015 as Teacher of RE and, later, Head of RE. Mr Graham joined us in 2019 as Teacher of Spanish before joining the RE department. He also served as an Assistant Head of Year. Both members of staff have inspired hundreds of young people during their time at Emmanuel. I know that there are many students, both past and present, who want to pass on their gratitude to these members of staff.

We are delighted to welcome Mrs Graham to the College as our new Designated Safeguarding Lead from January. She brings a wealth of experience and a strong commitment to ensuring our students feel safe and supported in College. We look forward to her positive impact in our community.

The new term will commence for students on **Tuesday 6 January 2026** (Monday 5 January is a training day for staff). To assist with a smooth start to the new year, I ask for your support in ensuring that your child returns to College fully adhering to the College uniform code. I would also like to remind parents and carers that our termly College prayers event will take place at 5:30pm on Monday 12 January, to which you are warmly invited. More details will be communicated in the first week back.

I would like to finish by wishing you all a very blessed and happy Christmas, and a peaceful and prosperous new year. We look forward to seeing all our students in 2026!

Yours sincerely

Mr N Ogborn
Acting Principal