



EMMANUEL AND
GRACE COLLEGE
Associated Sixth Form

SIXTH FORM LEARNING AGREEMENT

I agree to:

1. Make purposeful and effective use of lessons, directed learning periods and homework time

In the first instance, breach of this rule will lead to students being required to spend all directed learning periods in a silent workspace. If a pattern of poor personal discipline emerges, then parents will meet with a member of the Sixth Form team to seek to resolve the situation. At this stage, flexible timetable arrangements may also be removed and students will be required to attend College for the full working day (8:30am–3:40pm Monday to Thursday and 8:30am–2:30pm on Friday). Students who repeatedly fall significantly short of personal academic targets in internal assessments and/or display ongoing poor intellectual discipline, will be referred to the Vice Principal.

2. Maintain an excellent record of attendance and punctuality

Where student attendance is a concern, we will work alongside parents/carers to improve attendance. In the first instance, timetable flexibility may be withdrawn, and students will be required to attend College for the full working day (8:30am–3:40pm Monday to Thursday and 8:30am–2:30pm on Friday). Students whose attendance is consistently poor will be invited to discuss support and next steps with parents/carers and a member of the Sixth Form team. Students who are late to College and/or lessons will receive sanctions as detailed in the Sixth Form Attendance policy.

3. Uphold the Sixth Form rules

The culture of the Sixth Form is one of care, kindness and compassion. As role models to younger students, Sixth Form students are expected to uphold both the letter and the spirit of the Sixth Form Learning Agreement and Student Code of Conduct through their behaviour, attitude and appearance.

4. Part-Time work

History has shown that successful students are those who engage fully in their studies both inside and outside the classroom. This means engaging in approximately 12 hours of work at home over the course of a week. To facilitate this, students agree not to exceed 10 hours per week for any part-time.

Part-time working shifts should not be taken during the College day in case students are required to attend College. If a student is falling behind with their studies due to part-time work, their timetable flexibility may be withdrawn, and they will be required to attend College for the full working day (8:30am–3:40pm Monday to Thursday and 8:30am–2:30pm on Friday).

5. Make effective use of the College computer network and avoid plagiarism

Students who deliberately waste time on the computer network will be subject to an appropriate sanction which may involve not being able to use their personal devices in College.

Use of the internet for gaming or gambling is prohibited. Plagiarism and any serious breach of the Computer Network Acceptable Use Policy could result in withdrawal from a course unit or an entire qualification.

6. Contribute to the wider community through student leadership and community service

The Sixth Form is a time when students are expected to take more responsibility for academic progress, but there will also be an emphasis on taking responsibility for others. A key aim of the Sixth Form is to prepare students for future

leadership. Leadership involves serving others with the gifts we have been given and the Sixth Form leadership programme aims both to encourage this sort of leadership and to make our College community a richer place. Opportunities to lead and volunteer are wide and varied and include sport, co-curricular activities and volunteering.

7. Maintain a clean and tidy working environment

We all have a responsibility to ensure that our workspaces are clean, tidy and conducive to study. This includes disposing of rubbish in the bins provided and, where necessary, helping to clear rubbish left by others.